



Job title	Area Lead
Reports to	Artisan Manager, Village Manager or Area Specialist
Schedule	Full-time, hourly, up to 40 hrs./week, Monday-Friday, mid June – early August, (June 19 - August 6) temporary, seasonal, non-benefitted

ORGANIZATIONAL OVERVIEW:

Willowbrook offers an outdoor, six-week summer day camp which provides a rich environment of integrated arts and nature. It provides opportunities for children to develop their creative potential through experiences in the arts and nature in an atmosphere that mentors and nurtures the whole child, promotes a spirit of peaceful collaboration, and encourages individual exploration and expression. For more information, visit www.willowbrookartscamp.org

Willowbrook Area Lead

Willowbrook Arts Camp is seeking Area Leads to work alone (with 5-7 year olds) or with a Specialist or co-Area Lead (with 3-4 year olds or 8-18 year olds) to plan and implement six weeks of hands-on arts or nature activities designed to help children, of various ages, develop their creative potential in a mostly unscheduled, child-directed camp environment. They are knowledgeable in their discipline and have some experience leading children through projects and activities designed to nurture creative skills and foster a sense of discovery. Additional responsibilities include: directing and mentoring area staff; oversight of area and supplies; planning and coordinating with the Program Leadership team.

ESSENTIAL JOB DUTIES & FUNCTIONS:

- Work with Specialist or co Area Lead under the mentorship of the program leadership team to plan six weeks of age appropriate projects and activities in area of focus; communicate daily/weekly offerings; coordinate with area staff and prep ahead for upcoming days.
- Set up, manage, and breakdown area; plan and manage area supplies; keep the tent and surrounding area clean and tidy.
- Engage and guide campers in activities designed to nurture creativity, build skills and encourage a sense of discovery.

- Ensure a safe and welcoming camp environment; promote a positive and inclusive community that encourages cooperation and values diversity and self-expression.
- Work with Specialist or Co - Area Lead to manage and evaluate area staff; mentor and direct Assistants, Senior High School Assistants and High School Apprentices in any associated skills and teaching methods; provide positive, constructive guidance and feedback.
- Manage behavioral issues and emergencies as they arise within the area, with training and guidance from the program leadership team.
- Actively participate in keeping the Willowbrook's campgrounds clean and tidy on a daily basis.

REQUIRED EXPERIENCE | QUALIFICATIONS | ABILITIES:

- Must have some college education or have skills in desired disciplines. Must have one year of relevant professional experience. (Education in art discipline takes place on an ongoing basis outside of Area Lead position.)
- Suitable experience in education and/or an artist or professional with a background in teaching arts or environmental sciences to children
- At least one year experience working with children is preferred.
- Experience working with high school and college students in a leadership role is preferred, but not required
- Comfortable leading in an unstructured and sometimes chaotic outdoor environment
- Able to work full-time, Monday-Friday (approximately 7-8 hrs/day) for the week prior to camp for preparation, training and teambuilding (June 19-23), entire six-week camp program (June 24 – August 6), a couple weekend days, and some evenings if required by area specialty - *a schedule that does not include all weeks may be granted in special cases*; include any date conflicts in application
- Punctual and timely for all scheduled shifts
- Able to attend required trainings/orientation and mandatory set up and tear down days
- Able to successfully pass a background check

WORKING ENVIRONMENT & PHYSICAL REQUIREMENTS:

- During camp, work is performed outdoors at Brown's Ferry Park, Tualatin, OR, rain or shine; art areas are covered
- Able to be on your feet for long periods of time while at camp; combination of sitting/standing/kneeling/bending/crouching
- Able to lift and carry objects of moderate weight

HOURLY RATE:

- \$19 per hour (with a \$240 bonus available for completion of contract agreements)
- This position is temporary, seasonal, and non-benefitted.

Willowbrook Camp is an equal opportunity employer and is committed to maintaining a work environment which is free of harassment, discrimination, or retaliation because of sex, gender, race, religion, color, national origin, physical or mental disability, genetic information, marital

status, age, sexual orientation, gender identity, military service, veteran status, or any other status protected by federal, state, or local laws.